

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
BOARD MEETING MINUTES
MAY 1, 2007

A regular meeting of the Board of Certification of Alcohol and Drug Counselors was held at the Division of Occupations & Professions on May 1, 2007.

MEMBERS PRESENT

Michael Vance, Chair
Jean P. Keen, Vice Chair
Terry L. Reams
Patrick M. McKiernan
William Michael Sewell
Chris Fajardo

OCCUPATIONS & PROFESSIONS STAFF

Claude Wagoner, Director
Karen Lockett, Board Administrator

MEMBERS ABSENT

Martha Roberts Hardesty

OTHERS PRESENT

Diane Fleming – Board Attorney

CALL TO ORDER

Jean Keen, Vice Chairman called the meeting to order at 10:10 a.m.

MINUTES

Motion was made by Mr. Reams to approve the minutes of the April 3, 2007 meeting. Motion, seconded by Mr. Sewell, carried.

FINANCIAL STATEMENT

Motion was made by Mr. Fajardo to accept the financial statement. Motion, seconded by Ms. Reams, motion carried.

DIRECTOR'S REPORT

Mr. Wagoner explained to the Board members about the passwords they will receive to be able to review applications and complaints online. He also explained that the Complaint Committee will be the only ones that will be able to review the complaints and that all board members will be able to review applications. Mr. Wagoner discussed the scanning process that is taking place at this time and that Occupations and Professions have hired a temporary that has started scanning along with the Board Administrators and that they will be able to review all correspondence in the file net program. Mr. Wagoner discussed with the Board that in the future a lap top and a projector screen will be available for the Board Administrators to utilize.

COMPLAINTS AND OTHER LEGAL MATTERS-MS. FLEMING

Complaint #0405 – Settled
Complaint #0501 – hearing held. Awaiting recommended order from Hearing Officer
Complaint #0502 - Ongoing
Complaint #0503 - Ongoing
Complaint #0601 - Ongoing
Complaint #0602 – Ongoing
Complaint #0701 - Ongoing
Complaint #0702 - Ongoing

Motion was made by Mr. Sewell to forward the complaint #0701 to the DUI assessor. Motion, seconded by Mr. Fajardo, motion carried.

Mrs. Fleming discussed the regulations with the Board for any modifications on any of the new regulations that are in place such as the Voluntary Inactive status, Supervision, Continuing education requirements, Curriculum of Study, Fees and the Complaint process.

OLD BUSINESS

NEW BUSINESS

The Board discussed the Best Practices Mental Health Conference in Louisville being held on May 21-25, 2007. The Board issued a letter to Ms. Donna Hillman asking if the board could send a representative to assist in the planning of any future conferences.

Motion was made by Ms. Keen to approve all e-mails that were written to the Board. Motion seconded by Mr. Fajardo, motion carried.

APPLICATION REVIEW

Motion was made by Mr. Sewell to approve all actions taken on applications for certification. Motion seconded by Mr. McKiernan, motion carried.

CONTINUING EDUCATION

Motion was made by Mr. Reams to approve all actions taken on applications to provide continuing education. Motion seconded by Ms. Keen, motion carried.

TRAVEL

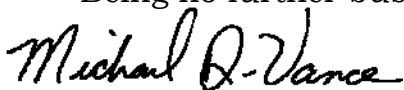
Motion was made by Mr. Sewell for approval of travel for today's meeting. Motion seconded by Mr. Reams, motion carried.

NEXT MEETING

June 5, 2007

ADJOURNMENT

Being no further business to come before the Board, the meeting adjourned at 3:05 p.m.



Approved